



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, June 20, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:01 A.M. on Tuesday, June 20, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

### III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Leon Valsechi, Jackie Padilla, and Gary Sinderson.

Visitor(s) present included Cynthia Hahn.

County Personnel present included Tom McDermott, Gene Lauri, and Nick Barger.

CNET staff were present.

### IV. MEETING MINUTES

Commissioner Higgins made a motion to approve the minutes from the Board of Commissioners' meeting held Tuesday, June 13, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.

### V. PRESENTATION

Cindy Hahn, Executive Director of C-NET provided the 2016 Annual Report. The C-NET Board of Directors developed a new strategic plan in October with five focus areas: marketing, programming, membership, funding and financing. For the year, Centre County Government held 48 Board of Commissioners' Meetings and sponsored 14.1% of all programming for 2016; a 1.3% increase from 2015.

### VI. ACTION ITEM(S)

- A. Criminal Justice Planning – Gene Lauri requested that the Board reviews and approves the submission of a Criminal Justice Advisory Board technical assistance grant application to the County Commissioners Association of Pennsylvania and the Pennsylvania Commission on Crime and Delinquency in the amount of \$1,415. This

funding will be used to create a full featured website for the Centre County Reentry Coalition and to pay for the printing of reentry materials for dissemination to the public as part of a reentry outreach campaign. The grant total is \$1,415.00 for the period of August 1, 2017 through March 31, 2018. Commissioner Higgins made a motion to approve submission of the grant application. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 306.

- A. Commissioner Higgins announced that the check of the week was to Triangle Building Supply in the amount of \$37.21. He made a motion to approve this week's check run in the amount of \$1,377,781.29 dated June 16, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.
- B. Adult Services – Natalie Corman requested that the Board table item B, which the Board reviews a contract with Housing Transitions, Inc. to assist in oversight of the awarded PHARE/RTT grant and to provide both client assessment and long-term case management services to potential and current Homemaker Services clients. This request will streamline with leveraged HSBG dollars for the Homemaker Services and Homemaker Services Case Management in order to offer an expansion of these existing programs. The contract total is \$26,000 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- C. Children and Youth Services – Natalie Corman requested that the Board reviews a data release agreement with Penn State University for the period of January 1, 2017 through December 31, 2017 – Dept. 511.
- D. GIS – Nick Barger requested that the Board reviews a maintenance contract with ESRI for software and technical support as well as software updates. The contract total is \$23,750 for the period of August 22, 2017 through August 21, 2018 – Dept. 155.
- E. MH/ID/EI – Tom McDermott requested that the Board reviews the following:
  - i. A contract between the Penn State Psychological Clinic and the County of Centre. Mental health services provided include outpatient (psychiatric evaluation/medication review, individual psychotherapy, and psychological testing) and community services (in-school and Centre County Correctional Facility). Intellectual disability services include eligibility determination record review and testing. The contract total is \$34,000 which is funded as follows: State \$32,433 and County \$1,567 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- ii. A contract between The Advocacy Alliance and the County of Centre. Intellectual disability services include incident management and representative payee. Mental health services include representative payee and the provision of C/FST (Consumer/Family Satisfaction Team) surveys. The contract total is \$29,023 which is funded as follows: State \$27,685 and County \$1,338 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - iii. A letter of agreement between Carl Frels and the County of Centre. Intellectual disability services include deaf interpreter services. The contract total is \$8,000 which is funded as follows: State \$7,631 and County \$369 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - iv. A contract between Centre County Youth Service Bureau and the County of Centre. Mental health services include housing support (de-clutter) and family support (children/adolescent respite). The contract total is \$38,000 which is funded as follows: State \$36,248 and County \$1,752 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - v. A contract between Community Integrations, LLC and the County of Centre to provide emergency transportation services. The contract total is \$7,500 which is funded as follows: State \$7,154 and County \$346 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
- F. Planning – Requested that the Board reviews the following items:
- i. Memorandum of understanding for the Final Land Development Plan for Handy Delivery Storage; CCPCDO File No. 87-17. This proposal constitutes a final plan submission showing the development of two (2) buildings, one being a 25' x 150' (3,750 sq. ft.) mini-storage facility and the other being a 40' x 110' (4,400 sq. ft.) warehouse facility along with a vehicle storage parking lot as well corresponding infrastructure to service the proposed land development activity; located along High Tech Road (T-785) in the Airport Park Development in Benner Township – Dept. 151.
  - ii. Memorandum of Understanding for the Final Land Development Plan for Samuel B. and Linda S. King (Furniture Manufacturing Facility); CCPCDO File No. 65-17. This proposal constitutes a Final Plan submission showing the furniture manufacturing facility (7,296 sq. ft.) and a proposed barn (2,160 sq. ft.) as well corresponding infrastructure to service the proposed land development activity; located off of Tattletown Road (State Route 2016) on Tax Parcel No. 22-2-46H in Penn Township just east of Millheim Borough – Dept. 151.

iii. Memorandum of Understanding for the Final Land Development Plan of Lands of PNW, Inc. for Track N' Trail; CCPCDO File No. 13-16. This proposal constitutes a final plan submission showing the development of a 28,000 square foot commercial building as well corresponding infrastructure to service the proposed land development activity; located along Skytop Mountain Road (State Route 3042) in Worth Township – Dept. 151.

G. Risk Management – Margaret Gray requested that the Board reviews three Broker of Record letters authorizing Jens Thorsen, USI Insurance Services, to solicit proposals for group healthcare benefits on behalf of Centre County to participating health insurers – Dept. 112.

Commissioner Higgins made a motion to table item B and move items C-G to next week's Consent Agenda. The motion was seconded by Commissioner Dershem and unanimously approved.

VII. CONSENT AGENDA

Commissioner Higgins made a motion to approve the following Consent Agenda items (A-D). The motion was seconded by Commissioner Dershem and unanimously approved.

A. Emergency Communications – Request that the Board approves two Memorandums of Agreement (MOA) between the Commonwealth of Pennsylvania State Police and the County of Centre. These agreements will be for the cooperative use of the radio frequencies as licensed by the FCC to the County and also co-locating on the Rockview Tower located at 2268 Loop Road, Benner Township. The terms of these agreements will be twenty (20) years, commencing from the date of the last required Commonwealth signature – Dept. 354.

B. MH/ID/EI – Request that the Board approves the following items:

i. Addendum No. 1 between the ARC of Centre County and the County of Centre. This will allow for funds to provide additional Mental Health Community Employment services in the amount of \$2,500 increasing the contract maximum for mental health services from \$5,000 to \$7,500. The total contract maximum MH/ID increases from \$136,363 to \$138,863 which is funded as follows: State 132,364 and County \$6,499 for the period of July 1, 2016 through June 30, 2017 – Dept. 561.

ii. A letter of agreement between John Boswell, M.D. and the County of Centre. Services provided will include mental health outpatient services. The contract total is \$2,000 which is funded as follows: State \$1,980 and County \$92 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- iii. A letter of agreement between Delafield, McGee, and Jones P.C. and the County of Centre. Services provided include legal consultation, attendance at mental health and intellectual disability commitment hearings, as needed, and review of commitment hearing appeals. The contract total is estimated at \$5,000 which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - iv. A contract between Oasis Lifecare, LLC and the County of Centre. Services provided will include mental health outpatient services. The contract total is \$10,000 which is funded as follows: State \$9,539 and County \$461 for the period of July 1, 2017 to June 30, 2018 – Dept. 561.
  - v. A contract between Brockerhoff House Corporation and the County of Centre. Services provided include representative payee services for intellectual disability and mental health consumers. The contract total is \$19,700 which is funded as follows: State \$18,792 and County \$908 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - vi. A contract between Crossroads Counseling, Inc. and the County of Centre. Mental health services provided include outpatient (psychiatric evaluation, psychotherapy, and tele psychiatry). The contract total is \$35,000 which is funded as follows: State \$33,387 and County \$1,613 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - vii. A Memorandum of Understanding (MOU) between West Branch Drug and Alcohol Abuse Commission and the County of Centre. To set forth the mutual goals, objectives, and scope of drug and alcohol case coordination services in support of the Center of Excellence provided by Crossroads Counseling, Inc. – Dept. 561.
- C. Tax Claim – Request that the Board approves a contract renewal with Palmetto Posting, Inc. for posting properties in preparation for the 2017 Upset Tax Sale and posting of the 2016 Return and Claim Notices returned by the United States Postal Service. These postings are in accordance to meet requirements of the Real Estate Tax Sale Law. The contract total is \$15,000 for the period of June 1, 2017 through May 31, 2018 – Dept. 123
- D. Weights and Measures – Request that the Board approves a memorandum of understanding between the Department of Agriculture and the County authorizing jurisdiction to conduct certain weights and measures inspections. The MOU is for the period of July 1, 2017 through June 30, 2022 – Dept. 361.

VIII. DISCUSSION ITEMS

Margaret Gray discussed the refunding of the County General Obligation Bonds, Series B of 2012. At the May 25, 2017 meeting of the Finance Committee they requested that PNC Bank look into refinancing the bonds. Commissioner Dershem added that refinancing the bonds would save the County a considerable amount of money.

IX. REPORTS – ANNOUNCEMENTS

A. Commissioner Dershem reported there are 107,722 registered voters in Centre County. The precinct of the week was Ferguson East #51 with 1,219 registered voters. In the May Municipal Primary there were 403 ballots cast with a 29.16% voter turnout.

B. Natalie Bird announced that the Centre County Government Offices will be closed on Tuesday, July 4<sup>th</sup> to celebrate Independence Day.

X. There were no executive sessions to report, however they will meet following the Board meeting today.

XI. MEETING SCHEDULE

Tuesday, June 20, 2017

BOC – 10:00 AM – Room 146WB

Department Head Meetings – 1:15-3:00 PM – Room 144WB

Thursday, June 22, 2017

BOC – Finance Committee – 9:00 AM - Room 146WB

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

BOC – Meeting with Penn State Director of Local Government and Community Relations –  
3:00 PM – Room 144WB

MH – Public Safety Training Center Advisory Committee – 6:00 PM - Room 146WB

MH – Ag Land Preservation Board Meeting – 7:00 PM - Room 146WB

Friday, June 23, 2017

BOC – Retirement Reception – 2:00PM – Room 146WB

XII. ELECTION ANNOUNCEMENTS

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdraw by candidates nominated by nomination papers.

Monday, August 14, 2017

Last day to withdraw by candidates nominated at the primary.

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

- XIII. Motion by Commissioner Higgins to move into executive session at 10:36 AM. The motion was seconded by Commissioner Dershem and unanimously approved. Executive session was adjourned at 11:45 AM.

ATTEST:

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Margaret N. Gray  
Administrator